

WESTON WITH GAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting that took place on Tuesday 13th June 2017 in Weston Village Hall at 7.30pm

PRESENT:, Councillor Colin Critchlow (Chair), Councillor J Griffiths (vice chair), Councillor Mrs G Wray, Councillor K Barber, Councillor A Hopkin, D Leake, Councillor C Gilberts, Councillor Mrs H Hart, Parish Clerk Mrs A Kingston

10 members of the public

APOLOGIES: Councillor, Councillor D Tams, Staffordshire County Councillor John Francis.

CHAIRPERSON'S DECLARATION OF ACCEPTANCE OF OFFICE

1609. The Declaration of Acceptance of Office of Parish Council Chairman was signed by Councillor Colin Critchlow and witnessed and signed by the Parish Clerk.

PARISH COUNCIL MEETING 9 MAY 2017 - MINUTES

1610.RESOLVED – that the minutes of the Parish Council (PC) Meeting held at 7:30pm on the 9th May 2017 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hart and Hopkin.

DECLARATIONS OF INTEREST

1611. None at the outset. Councillor Hopkin subsequently declared an interest in item 1632 as detailed in the relevant section of the minutes.

In a change to the published agenda it was agreed to bring forward both the Public Participation section and the Agenda Item relating to the Smell at Shirleywich.

PUBLIC PARTICIPATION

1612. A number of Shirleywich residents raised concerns regarding the odour produced by a local farm. They informed the meeting that concerns have been raised over a number of years with Stafford Borough Council Environmental Health, The Environment Agency and other organisations as well as MP Bill Cash. Concerns relate to the spreading of rendered animal waste for which the farm has a deployment order from the Environment Agency.

SMELL AT SHIRLEYWICH

1613. The Parish Council discussed the issues raised in the public participation section. **RESOLVED** Councillor Colin Critchlow to contact the Environment Agency.

UPDATE ON ACTION LIST

1614. Action plan item 2.5 Salt Works Lane - Following a meeting with Taylor Wimpey and Staffordshire County Council's Development Control Officer on the 2nd June, Taylor Wimpey will be installing a new gully at the junction of Salt Works Lane and Green Road to address the issue of standing water.

1615. A list of remedial works have been agreed between Staffordshire County Council and Taylor Wimpey. Once complete, the roads will enter a maintenance phase for approximately a year before adoption by the County Council as part of the 'highway maintainable at public expense'.

1616. Action Plan Item 2.6 Resurfacing of Cherry Lane, Gayton - Stafford and Rural Homes are now in a position to proceed with the resurfacing works. One of the residents in Cherry Lane has taken over the co-ordination of payments from the three private property owners.

1617. A full copy of the action plan, with progress updates, is available from the Parish Clerk. Please email parishclerk@westonstaffs.org.uk

ANNOUNCEMENTS AND NOTICES

1618. Correspondence has been received from Seafarers UK regarding Merchant Navy Day to be held on 3rd September 2017. **RESOLVED** to include details in Compass and to seek sponsorship for the £28 cost of the flag. Clerk to forward details to Councillor Hopkin.

1619. The Office of the Police and Crime Commissioner has published the findings of the Staffordshire Cyber Security and Cyber Crime survey that took place in October 2016. The results can be found at <https://www.staffordshire-pcc.gov.uk/cyber-safe-staffordshire/> Clerk to obtain an electronic copy of the flyer for inclusion in Compass.

REPORT FROM STAFFORDSHIRE COUNTY COUNCILLOR

1620. Councillor J Francis was not in attendance to provide a report.

REPORT FROM STAFFORD BOROUGH COUNCILLOR

1621. Councillor Mrs F Beatty was not in attendance to provide a report.

REPORT FROM VILLAGE HALL MANAGEMENT COMMITTEE REPRESENTATIVE

1622. The Village Hall has had a full electrical wiring test, which has identified a number of issues. A copy of the full electrical report will be provided to the Parish Council. Metal gates will be installed on the village hall car park to enable the car park to be locked at night. Water hygiene tests are being undertaken on a routine basis. The village fete went well. There is a notice in the village hall listing all the prize winners.

DEVELOPMENTS

1623. Planning Application reference 17/26164/FUL at Agricultural Building Adjacent to Toll House Farm, Lichfield Road, was considered. The Parish Council have no objections to this application.

TREES AND CHILDREN'S PLAY AREA

1624. Three quotations for signage at the Skate Park were considered. The Parish Council unanimously agreed to the quote by signwriter Alan Povey of £75 each for two 3ft by 2ft aluminium signs.

BUS SHELTERS

1625. Quotes have been obtained for a both a metal frame and wooden bus shelter. The merits of each were discussed but no formal agreement reached. **RESOLVED** - Clerk to write to local companies to see if any would be willing to contribute towards the cost.

LOW FLYING AIRCRAFT AND AEROBATIC FLYING

1626. A request was received for the Parish Council to write to local airfields and remind them of their obligations regarding aerobatics and noise nuisance on the ground, following concern that there appeared to be light aircraft training and aerobatic training over the Parish. Following some discussion it was agreed that it was the Parish Council take no further action.

PARKING ON THE PRIVATE ROAD ON THE VILLAGE GREEN

1627 Concern was raised regarding vehicles parking along the private road that borders the village green and adequate access for emergency vehicles. **RESOLVED** - Parish Clerk to send a standard letter to all properties situated on the private road.

SPEED LIMIT ON VICARAGE BANK GAYTON

1628. The Parish Council have received a request from local residents to reduce the speed limit on Vicarage Bank, which is currently set at the national speed limit. Following correspondence with Staffordshire County Council's Community Traffic Management Officer it is clear the road does not meet the 20 houses minimum requirement for a 30mph speed limit and there have been no recorded injury accidents within the past 10 years. **RESOLVED** - Clerk to contact Staffordshire County Council and request if the provision of a triangular warning sign for farm vehicles would be possible, and if the speed of traffic could be monitored.

TREES, HEDGES AND RIGHTS OF WAY

1629. Residents in Spencer Close are concerned for the future of two trees at the front of the properties. **RESOLVED** - Clerk to explore the possibility of obtaining a tree preservation order.

1630.Concerns have been expressed regarding over hanging hedges in Ferrers Road and Bridge Close.
RESOLVED - Councillors to provide the Clerk with addresses of the properties in question. Clerk to write to property owners or Staffordshire County Council Highways Department, as appropriate.

1631.Concern was raised previously regarding the step from the second stile in the footpath leading away from St. Andrew's Church. The land is in private ownership. **RESOLVED** - Clerk to write to the land owner.

1632.Concern has been raised regarding the footpath from Manor Close to Wellyards Close which has become uneven due to the presence of tree roots from the School. Councillor Hopkin declared an interest due to his role as a trustee for St. Andrew's School. Photographs have been taken and a report submitted to Staffordshire County Council Rights of Way team on the 26th May. SCC have confirmed they will be sending a contractor to quote for the work.

1633.Two funding applications were submitted to the Community Paths Initiative. One for the purchase of a brush cutter and safety equipment, the other for an extension to the current Ground Maintenance Contract to cut back the vegetation on local footpaths and rights of way. The Clerk will update the meeting once the outcome of the applications becomes known.

TERMS OF USE OF THE VILLAGE GREEN, INCLUDING FEES AND CHARGES

1634.The current Terms of Use for the Village Green in Weston were reviewed. **RESOLVED** - Clerk to make a number of amendments and bring to the next meeting for approval. A copy of the revised Terms of Use can be obtained from the Parish Clerk once approved.

1635.RESOLVED - Clerk to write to the Woolpack Pub regarding concern expressed over the cost of the bouncy castles at the event on the 28th May.

OFFICE ADMINISTRATION - COMPUTER EQUIPMENT

1636. A discussion was held regarding the need for a Parish Council laptop for the Parish Clerk.
RESOLVED - by unanimous agreement that the Parish Clerk, with support from Councillor Griffiths purchase a laptop suitable for Parish Council requirements with a budget of approximately £600 including the purchase of Microsoft Office.

CLERK REPORT

1637.Annual Audit forms have been submitted and received by the external auditor Grant Thornton. The period of public rights began on the 5th June and will complete on the 14th July.

1638.The next branch meeting of the SLCC will be held on the 15th June at Burntwood Town Council.
RESOLVED - Clerk to attend.

1639. At the parish council meeting on 9th May it was agreed to consider a draft policy for Social Media, but as yet there is no template policy from National Association of Local Councils (NALC). This will be deferred until the release of the NALC guidance.

1640.RESOLVED that the PC approve payments listed on the monthly Statement of Accounts/Receipts and Payments.

1641.RESOLVED that the PC approve the monthly Statement of Accounts/Receipts and Payments

CORRESPONDENCE

1642.None

DATE, TIME AND VENUE OF NEXT MEETING

1643.Parish Council Meeting, Tuesday 11th July 2017 at 7:30pm in Gayton Village Hall.

**COLIN CRITCHLOW
CHAIRMAN**