

WESTON WITH GAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting that took place on Tuesday 13th March 2018 in Gayton Village Hall at 7.30pm

PRESENT:, Councillor C Critchlow (Chairman), Councillor Mrs G Wray, Councillor K Barber, Councillor Mrs H Hart, Councillor C Gilberts, Councillor A Hopkin, Parish Clerk Mrs A Kingston.

4 member of the public

APOLOGIES: Councillor J Griffiths (Vice Chair), Councillor D Leake, Stafford Borough Councillor Mrs F Beatty, Staffordshire County Councillor J Francis.

PARISH COUNCIL MEETING 13 FEBRUARY 2018 - MINUTES

1891 RESOLVED – that the minutes of the Parish Council (PC) Meeting held at 7:30pm on the 13 February 2018 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hart and Barber.

CASUAL VACANCY

1892 There were no expressions of interest received prior to the meeting. A member of the public in attendance requested consideration for the vacancy. **RESOLVED** Parish Clerk to send out the relevant information and add to the agenda for a decision at the April meeting.

DECLARATIONS OF INTEREST

1893. There were no declarations of interest.

PARISH PLAN AND UPDATE ON ACTION LIST

1894. Action 2.1 Community Speedwatch – The provision of fixed signage is still awaiting scheduling from Staffordshire County Council Highways. There is concern the grant funding received from Staffordshire Police will have to be paid back if not spent soon.

1895. A full copy of the action plan, with progress updates, is available from the Parish Clerk. Please email parishclerk@westonstaffs.org.uk

ANNOUNCEMENTS AND NOTICES

1896. The Stafford Borough Council Corporate Business Plan 2018 – 2021 has been published and is available on line at

<https://www.staffordbc.gov.uk/sites/default/files/cme/DocMan1/Policy%20and%20Plans/Corporate%20Business%20Plan%202018-2021.pdf>

PUBLIC PARTICIPATION

1897 There were no issues raised by members of the public.

REPORT FROM STAFFORDSHIRE COUNTY COUNCILLOR

1898 Councillor J Francis was not in attendance to provide a report but did provide the following update. Staffordshire County Council are putting in an extra £5 million to help with the pothole problem across the county caused by the long, cold, wet winter. They are also looking at the speed limit on the A51 through Weston down to Farley Corner, but any changes can only be funded by future housing developments.

REPORT FROM STAFFORD BOROUGH COUNCILLOR

1899 Councillor Mrs F Beatty was not in attendance to provide a report.

REPORT FROM VILLAGE HALL MANAGEMENT COMMITTEE REPRESENTATIVE

1900 New gates have been installed on the Village Hall carpark. Reflectors will be fitted shortly to ensure vehicles turning into the carpark at night can clearly see them. The gates will then be closed overnight.

1901 The Village Hall would like a large recycling bin and are in discussion with Stafford Borough Council to see if this would be possible.

DEVELOPMENTS

1902 There were no planning applications for consideration.

TREES AND CHILDREN'S PLAY AREA

1903 The Skate Park Signage has been received and will be installed shortly. **RESOLVED** Councillor Critchlow to arrange for installation.

SPEED LIMIT ON THE A51

1904 The PC discussed a request from Hixon PC to work together to address traffic concerns on the A51. **RESOLVED** That the PC agree to work jointly with Hixon PC. Clerk to liaise with Hixon PC to take this forward.

HIGHWAYS AND RIGHTS OF WAY

1905 The collapsed drain outside of St. Andrew/s Church is still awaiting repair works. **RESOLVED** Clerk to follow up with Highways.

1906 There are concerns regarding the condition and subsequent safety of the path along the A51, which is required to be used by several school children each day. A report has been submitted to SCC Highways. **RESOLVED** Clerk to follow up.

1907 Thanks were extended to Staffordshire County Council Highways department for their work during the recent snowfall. Their swift response to clear a road for a number of families trapped by the snow in Gayton was greatly appreciated by both the Parish Council and families concerned.

SAFEGUARDING POLICY

1908 The Parish Clerk circulated a draft Safeguarding Children and Adults Policy based on a template policy for Parish Councils provided by the Staffordshire Safeguarding Board. **RESOLVED** by unanimous agreement to adopt the policy for Weston with Gayton PC. The Policy will be reviewed annually.

ASSET REGISTER

1909 The PC Asset register has been reviewed and updated. A copy of the updated register was circulated for information.

1910 A question was raised regarding the condition of the bus shelter in Gayton. **RESOLVED** Councillor Critchlow to undertake a review and risk assessment of the shelter and feedback.

GENERAL DATA PROTECTION REGULATIONS

1911 The PC discussed the offer of a service level agreement from the Staffordshire Parish Council's Association (SPCA) to meet the requirement for a data protection officer. **RESOLVED** by unanimous agreement to register for the service with SPCA. Costs for the service range from £150 to £450 per annum depending on individual PC requirements.

CLERK REPORT

1912 RESOLVED that the PC approve the below payments listed on the monthly Statement of Accounts/Receipts and Payments.

- Ground Maintenance Contract - £547.20
- Admin and Clerk expenses - £97.00
- Skate Park Signage - £87.00
- Land Registry - £6

1913 RESOLVED that the PC approve the monthly Statement of Accounts/Receipts and Payments

CORRESPONDENCE

1914 There was no correspondence to discuss.

DATE, TIME AND VENUE OF NEXT MEETING

1915 Parish Council Meeting Tuesday 10th April 2018 at 7:30pm in Weston Village Hall.

**COLIN CRITCHLOW
CHAIRMAN**