

WESTON WITH GAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting that took place on Tuesday 10th April 2018 in Weston Village Hall at 7.30pm

PRESENT:, Councillor J Griffiths (Vice Chair), Councillor Mrs G Wray, Councillor K Barber, Councillor Mrs H Hart, Councillor C Gilberts, Councillor D Leake, Stafford Borough Councillor Mrs F Beatty, Parish Clerk Mrs A Kingston.

2 member of the public

APOLOGIES: Councillor C Critchlow (Chairman), Councillor A Hopkin, Staffordshire County Councillor J Francis.

PARISH COUNCIL MEETING 13 MARCH 2018 - MINUTES

1916 RESOLVED – that the minutes of the Parish Council (PC) Meeting held at 7:30pm on the 13 March 2018 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hart and Barber.

DECLARATIONS OF INTEREST

1917. There were no declarations of interest.

COUNCILLOR VACANCY – CO-OPTION

1918 The PC discussed the application received for the Councillor vacancy in Weston. **RESOLVED** by unanimous vote to co-opt David Icke as Parish Councillor for Weston. The declaration of acceptance of office was signed by David Icke and signed and witnessed by the Parish Clerk.

1919 The Councillors welcomed Councillor Icke onto the PC.

PARISH PLAN

1920 Action 2.1 Community Speedwatch – The quote for fixed signage has been received at a total cost of £920.72 for four signs. £326.20 remains in the budget from the People Power Fund. An application has been submitted to the Staffordshire Road Safety Grant for the total cost of the project but it is not yet known if this application has been successful. **RESOLVED** by unanimous vote to approve the order for the fixed signage to be paid from grant funding if successful, or if not, to be covered from Parish Council reserves.

1921 Questions for the new Parish Plan were discussed. Councillor Gilbert circulated some suggestions for additional questions. **RESOLVED** to include the new questions proposed by Councillor Gilbert. Parish Clerk to send the original file and a scanned version of the previous questionnaire to Councillor Leake to produce a new draft. Clerk to obtain quotes for printing.

1922 A full copy of the action plan, with progress updates, is available from the Parish Clerk. Please email parishclerk@westonstaffs.org.uk

ANNOUNCEMENTS AND NOTICES

1923. The Staffordshire Health and Wellbeing board have launched a campaign called Dying Matters, to encourage people to speak openly and honestly about death and dying and to ensure their final wishes are known. Details of the campaign can be found at <https://www.dyingmatters.org/page/dying-matters-staffordshire> Clerk to circulate details.

1924 The PC received an invitation to the Weston Village Hall Management Committee AGM to be held on Tuesday 24th April 2018 at 7:30 in the Village Hall. All Parish Councillors are encouraged to attend.

PUBLIC PARTICIPATION

1925 One member of the public raised concern regarding the recent level of noise at an event at the Woolpack Pub in Weston. This will be discussed further at item 1937.

REPORT FROM STAFFORDSHIRE COUNTY COUNCILLOR

1926 Councillor J Francis was not in attendance to provide a report.

REPORT FROM STAFFORD BOROUGH COUNCILLOR

1927 Councillor Mrs F Beatty provided an update on the work of Stafford Borough Council. Budgets are reasonably healthy and the transfer of Leisure Services to a not for profit organisation is complete. There is a new contract for waste collection services, and the changeover has gone smoothly. Local residents should not notice any change. There were very few rough sleepers in Stafford over the winter period, with accommodation found for almost all. The Local Plan review will continue over the next few years and the PC were advised to keep the development of the local plan in mind when creating the next Parish Plan.

REPORT FROM VILLAGE HALL MANAGEMENT COMMITTEE REPRESENTATIVE

1928 Two committee members have recently resigned from the Village Hall Committee and will formally stand down at the AGM in April. The VHMC is keen to hear from anyone wishing to get involved in the running and management of the Village Hall.

1929 There are now a couple of blue recycling bins for use at the village hall. The VHMC would like to encourage anyone using the village hall to make use of the recycling facilities and to try and reduce the volume of general waste.

1930 The strip lighting in the hall is to be replaced shortly with new LED lighting.

1931 The VHMC submitted a formal request to use the Village Green for the Village Fete on Saturday 9th June between 1pm and 5pm (to allow for time to clean up). **RESOLVED** by unanimous agreement to approve the request.

DEVELOPMENTS

1932 Planning application 18/28199/HOU at the Old Vicarage, Stafford Road, Weston was discussed. **RESOLVED** Clerk to formally respond that the PC support the Conservation Officers Comments and feel that a better solution could be found that would be more in keeping with the nature of the village.

TREES AND CHILDREN'S PLAY AREA

1933 The Skate Park Signage has now been installed.

HIGHWAYS AND RIGHTS OF WAY

1934 The Clerk informed the meeting that drainage works should begin on Gayton Lane on the 11th April and on the collapsed drain outside St. Andrew's Church on the A51, shortly after. It is hoped both sets of works will be complete within two weeks.

1935 The Saracen's Head angling team have informed the PC that they will be keeping the footpath along the railway line from the back of the Church clear of overgrown vegetation. The PC would like to formally thank the angling club for their voluntary support in helping maintain the local rights of way network.

1936 The standing water at the end of boat lane is quite deep and makes passing difficult. This is on private land. **RESOLVED** Clerk to contact SCC Highways to ask if they can identify or speak with the landowner to request some work is undertaken to address the drainage concerns.

NOISE CONCERNS

1937 Some concerns were expressed regarding the level of noise at a recent event at the Woolpack Pub

in Weston. It was felt closer and regular dialogue with the Woolpack would be desirable to address any issues of concern but also to develop an understanding of planned events and timings to provide advanced notice to those living nearby. Parish Clerk to extend an invitation to future PC meetings.

EVENTS ON THE VILLAGE GREEN

1938 The PC received a request from the Woolpack Public House to hire the Village Green on the following dates

- 19th May 2018 (Royal Wedding)
- 16th July 2018 (Beer festival)
- 25th/26th August

RESOLVED by unanimous agreement to approve all four requested dates providing the Terms of Use for hire of the village green are adhered to. Concerns were raised regarding the cost of the bouncy castle at events last year. It was agreed to request that charges for the bouncy castle be kept low. Clerk to respond.

REQUEST TO USE THE FOOTBALL PITCH

1939 A request from a local football team has been received to see if the pitch would be available for use on Saturday mornings by an under 12 team. **RESOLVED** The PC would be happy to approve use of the football pitch at a cost of £400pa. Clerk to speak with the Woolpack football team prior to approval to confirm no clashes with their requirements. VHMC to provide costs for the hire of the changing facilities.

CIVIC AMENITY VISITS

1940 The dates for the Civic Amenity visits for the coming year have been agreed. The refuse wagon will be on Weston Village Hall Carpark on Saturday 16th June 2018 and Saturday 26th January 2019 from 10am to 11am. It will be in Cherry Lane, Gayton on Saturday 14th July 2018 between 10am and 11am. Clerk to post details on the notice boards and website.

GENERAL DATA PROTECTION REGULATIONS (GDPR)

1941 The Clerk provided an update regarding some of the requirements for Parish Councils under GDPR. The Clerk presented two new policies as listed below

- General Privacy Notice
- Privacy Notice for Staff, Councillors and Role Holders

Some discussion was had regarding the content of the policies. They are standard documents provided by NALC in the 'Toolkit for Local Councils' and cover many issues, especially with regard to data processing, that are unlikely to ever be relevant to Weston with Gayton Parish Council. However, as neither the Clerk nor Councillors are experts in Data Protection law, it was agreed to adopt the recommended template documents as they stand. **RESOLVED** to adopt both policies and display on the PC website.

GAYTON BROOK

1942 Concern was raised regarding the disposal of weeds such as Himalayan Balsam if a volunteer party could be organised to clear some of Gayton Brook. **RESOLVED** Clerk to contact the Environment Agency for advice on clearance and disposal. The Clerk will also contact the Angling Club who have been involved previously in the clearance of the Brook.

100TH ANNIVERSARY OF THE END OF THE FIRST WAR

1943 The PC were asked to consider whether to specifically mark the 100 year anniversary of the end of the first war. Discussions were held regarding the provision of a flowerbed or plaque on the flagpole. **RESOLVED** Councillors to bring ideas to the next meeting.

CLERK REPORT

1944 RESOLVED that the PC approve the below payments listed on the monthly Statement of Accounts/Receipts and Payments.

- General Ground Maintenance work - £784.80

- Admin and Clerk expenses - £53
- SPCA/NALC Annual Subscription - £302

1945 RESOLVED that the PC approve the monthly Statement of Accounts/Receipts and Payments

1946 The Quarterly Budget Statement detailing the end of year position was noted.

1947 The Clerk circulated the email agreement forms for completion by each Councillor.

1648 The Clerk informed the meeting that the local branch of the Society of Local Council Clerks (SLCC) is considering putting on a CILCA course locally for Clerks in Staffordshire. The total cost would be approximately £500.

1649 The Clerk provided some feedback on the local branch meeting of the SLCC.

CORRESPONDENCE

1950 A letter received from Stowe by Chartley Parish Council was considered. The letter asked if the PC would be interested in combining with their Parish Council. The PC did not feel this was an appropriate move for Weston with Gayton PC at this time. Clerk to formally respond.

DATE, TIME AND VENUE OF NEXT MEETING

1951 Weston Annual Parish Meeting Tuesday 8th May 2018 at 7pm, followed directly by the Annual General Meeting of the Parish Council at 7:30pm in Weston Village Hall.

**JAN GRIFFITHS
VICE CHAIRMAN**