

WESTON WITH GAYTON PARISH COUNCIL

The Parish Council meeting will take place on Tuesday 8th May 2018 at 7.30pm in
Weston Village Hall

AGENDA

- 1 **Apologies**
2. **Election of Chairperson**
To elect a Chairperson for the Parish Council for the coming year
 - 2.1 **Chairperson's Declaration of Acceptance of Office**
To receive the Chairperson's Declaration of Acceptance of Office
3. **Election of Vice-Chairperson**
To elect a Vice-Chairperson for the Parish Council for the coming year
 - 3.1 **Vice -Chairperson's Declaration of Acceptance of Office**
To receive the Vice-Chairperson's Declaration of Acceptance of Office
4. **Declarations by Councillors of Acceptance of Office**
5. **Declarations of Interest**
6. **Parish Council Meeting 10th April 2018 – Minutes**
To confirm the Minutes of the Parish Council meeting on 10th April 2018
7. **Committees**
 - 7.1 To review Parish Council committees
8. **Adoption of Documents**
 - 8.1 To review the Standing Orders of the Parish Council
 - 8.2 To review the Financial Regulations and confirm bank signatories
 - 8.3 To review the register of land and assets
 - 8.4 To review the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000.
 - 8.5 To review the Parish Council's Accident Reporting Procedure
 - 8.6 To review the Parish Council's Complaints Procedure
 - 8.7 To review the Parish Council's Risk Assessment
 - 8.8 To review the Parish Council's Media Policy
 - 8.9 To review the Parish Council's Internal Controls
9. **External Bodies**
To review and confirm representation on external bodies and arrangements for reporting back
10. **Insurance**
To review arrangements for insurance cover

- 11. Memberships**
 - 11.1** To confirm Clerk's membership of SLCC
- 12. Schedule of Meetings for 2018/19**

To note the dates of Parish Council meetings and the administrative schedule for the year ahead
- 13. Update on Action List**
- 14. Announcements and Notices**
- 15. Public Participation**

Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes
- 16. Reports**
 - 16.1** Report from County Councillor
 - 16.2** Report from Borough Councillor
 - 16.3** Report from Village Hall Management Committee representative
- 17. Developments**
 - 17.1** Planning application reference 16/28310/HOU at 5 Outwoods Close, Weston
 - 17.2** Planning application reference 18/28199/HOU at the Old Vicarage, Stafford Road, Weston
- 18. Trees and Children's Play Area**
 - 18.1** To prepare for the replacement of the flagpole
 - 18.2** To discuss a request regarding the use of the Village Green
- 19. Noise Complaints**

To discuss concerns raised regarding the volume and timing of a local bird scarer
- 20. Finances**
 - 20.1** Clerk Report
 - 20.2** To approve the monthly Statement of Accounts/Receipts and Payments
 - 20.3** To approve payments listed on the monthly statement of Accounts
 - 20.4** To approve the Annual Audit of Accounts and annual governance statement 2017/18
- 21. Correspondence**

30th April 2018
Parish Clerk

Copies of documents to be discussed will be available for viewing at the meeting, or, at any reasonable time prior to the meeting, by contacting the Parish Clerk. Agenda and Minutes are available in large text on request.