

WESTON WITH GAYTON PARISH COUNCIL

The Parish Council meeting will take place on Tuesday 14th May 2019 at 7.30pm in
Weston Village Hall

AGENDA

- 1. Election of Chairperson**
To elect a Chairperson for the Parish Council for the coming year
 - 1.1 Chairperson's Declaration of Acceptance of Office**
To receive the Chairperson's Declaration of Acceptance of Office
- 2. Apologies**
- 3. Election of Vice-Chairperson**
To elect a Vice-Chairperson for the Parish Council for the coming year
 - 3.1 Vice -Chairperson's Declaration of Acceptance of Office**
To receive the Vice-Chairperson's Declaration of Acceptance of Office
- 4. Delivery of Councillors of Acceptance of Office**
To formally note Councillors acceptance of Office forms as signed prior to the meeting.
- 5. Declarations of Interest**
- 6. Parish Council Meeting 9th April 2019 – Minutes**
To confirm the Minutes of the Parish Council meeting on 9th April 2019
- 7. Committees**
 - 7.1** To review Parish Council committees
- 8. Adoption of Documents**
 - 8.1** To review the Standing Orders of the Parish Council
 - 8.2** To review the Financial Regulations and confirm bank signatories
 - 8.3** To review the register of land and assets
 - 8.4** To review the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000.
 - 8.5** To review the Parish Council's Accident Reporting Procedure
 - 8.6** To review the Parish Council's Complaints Procedure
 - 8.7** To review the Parish Council's Risk Assessment
 - 8.8** To review the Parish Council's Media Policy
 - 8.9** To review the Parish Council's Internal Controls
 - 8.10** To review the Parish Council's GDPR Policy
- 9. External Bodies**
To review and confirm representation on external bodies and arrangements for reporting back
- 10. Insurance**
To review arrangements for insurance cover
- 11. Memberships**

- 11.1 To confirm Clerk's membership of SLCC
- 12. **Parish Plan**
To receive interim results
- 13. **Announcements and Notices**
- 14. **Public Participation**
Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes
- 15. **Reports**
 - 15.1 Report from County Councillor
 - 15.2 Report from Borough Councillor
 - 15.3 Report from Village Hall Management Committee representative
- 16. **Developments**
- 17. **Trees and Children's Play Area**
 - 17.1 To approve appointment of the new playground inspectors
- 18. **Finances**
 - 18.1 Clerk Report
 - 18.2 To approve the monthly Statement of Accounts/Receipts and Payments
 - 18.3 To approve payments listed on the monthly statement of Accounts
 - 18.4 To receive the report of the Internal Auditor
 - 18.5 To approve the Annual Governance and Accountability Return (AGAR) annual governance statement 2018/19
 - 18.6 To approve the AGAR accounting statement 2018/19
 - 18.7 To set the period for the exercise of public rights to commence on the 3rd June.
- 19. **Correspondence**

7th May 2019
Parish Clerk

Copies of documents to be discussed will be available for viewing at the meeting, or, at any reasonable time prior to the meeting, by contacting the Parish Clerk. Agenda and Minutes are available in large text on request.