

WESTON WITH GAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting that took place on Tuesday 12th May 2020 at 7.30pm over the virtual platform Zoom.

PRESENT: Councillor J Griffiths (Chairman), Councillor Mrs H Hart (Vice Chair), Councillor A Hopkin, Councillor Mrs G Wray, Councillor G Church, Councillor K Barber, Councillor D Leake, Councillor D Icke, Parish Clerk Mrs A Kingston

2 members of the public

APOLOGIES: Staffordshire County Councillor J Francis

TO AGREE THE VIRTUAL MEETING POLICY

2643 The Virtual Meeting Policy was considered. **RESOLVED** by unanimous agreement to adopt the policy. This policy will be reviewed annually for as long as it is required.

PARISH COUNCIL MINUTES

2644 MEETING 10th MARCH 2020 – RESOLVED that the minutes of the Parish Council (PC) Meeting held at 7:30pm on the 10th March 2020 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hart and Hopkin.

2645 MEETING 17th MARCH 2020 – RESOLVED that the minutes of the PC Meeting held at 7pm on the 17th March 2020 be confirmed and signed by the Chairman as proposed and seconded by Parish Councillors Hopkin and Hart.

DECLARATIONS OF INTEREST

2646 There were no declarations of interest.

DEVELOPMENTS

2647 Planning Application reference 20/32293/LDC, the Croft, Church Lane, Gayton, ST18 0HL. **RESOLVED** The PC have no objection to this application.

ISSUES RELATING TO THE CORONAVIRUS AND THE LOCKDOWN

2648 The relaxing of restrictions regarding public exercise was discussed. It was agreed the Play Area, Skate Park and MUGA remain closed for public safety. This will be reviewed monthly.

HIGHWAYS AND RIGHTS OF WAY

2649 The Clerk reported that there had been no update as yet from Staffordshire County Council Highways regarding the work required to repair the potholes at the junction of the A518 and A51. A timetable for completion has been requested as well as an explanation for why the work has not yet been completed. The Clerk will contact Staffordshire County Councillor John Francis for support in resolving the issue. Concern raised by a local resident was noted.

2650 Concern was raised regarding two overgrown hedges affecting safe use of the pavement on Ferrers Road and on the A518. Clerk to send letters to the relevant properties requesting the hedge is cut back to the boundary of the property.

CLERK REPORT

2651 RESOLVED that the PC approve payments listed below and included on the monthly Statement of Accounts/Receipts and Payments.

- Clerk expenses and admin - £16
- Ground Maintenance work for January including Dog Bin Maintenance - £1238.40
- Stafford Parish Councils' Association Annual Subscription - £302.00
- Came and Co. Insurance - £1157.56

2652 RESOLVED that the PC approve the monthly Statement of Accounts/Receipts and Payments

2653 The arrangements for the Annual Audit was discussed. It was agreed the Annual Audit forms be considered and completed at the next full Parish Council virtual meeting on the 9th June 2020.

2654 The annual insurance quote was considered. Came & Co provide a range of quotes from different providers with the most competitive being £1157.56 for a three year contract. This is higher than in earlier years as it now includes cover for assets that were not previously included in the Parish Council's insurance policy. **RESOLVED** by unanimous agreement to approve the renewal with Came & Co.

2655 RESOLVED by unanimous agreement to approve the Clerk's annual membership of the SLCC.

COUNCILLOR VACANCY

2656 The Clerk informed the meeting that the approval to go ahead and co-opt to fill the vacancy for Gayton had not yet been received from Stafford Borough Council but as there had been no request for an election, approval was likely before the next meeting. The post will be advertised on the website over the next few weeks with the intention of co-opting to fill the vacancy at the next meeting. Anyone interested in becoming a Parish Councillor should contact the Parish Clerk.

2657 Email from a local business requesting PC approval to bring a mobile food van to the village. The PC are not the licencing authority and if the van has the necessary licence to trade from SBC and is to be parked on the highway, no approval from the PC is required. Clerk to feedback.

CORRESPONDENCE

2658 Correspondence was noted from a local resident regarding potholes on the A518 and A51.

2659 Weston Village Hall asked Councillors to remind residents that the Post Office is open each Wednesday morning. Internal redecoration of Weston Village Hall will take place while the hall remains closed to comply with government requirements relating to the coronavirus.

DATE, TIME AND VENUE OF NEXT MEETING

2660 Parish Council meeting Tuesday 9th June 2020 at 7:30pm over the virtual meeting platform Zoom.

**JAN GRIFFITHS
CHAIRMAN**