

WESTON WITH GAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting that took place on Tuesday 9th January 2024 at 7.30pm in Weston Village Hall.

Present Councillor J Griffiths (Chair), Councillor Mrs H Hart, Councillor Mrs J Gair, Councillor Mrs R Garner, Councillor M Hardenberg, Councillor D Leake, Councillor A Massey, Councillor J Tallentire, Councillor Mrs G Wray.

Parish Clerk Beth Nicholls

One member of the public present.

24/001: To Receive any Apologies and Record any Absences.

Stafford Borough Councillors Karine Aspin and Frances Beatty.

Staffordshire County Councillor John Francis.

24/002: Parish Council Meeting – Minutes

To confirm the Minutes of the Meeting of Parish Council on 12th December 2023

RESOLVED that the minutes of the Parish Council Meeting held at 7:30pm on the 12th of December 2023 be confirmed and signed by the Chair as proposed and seconded by Councillors Hart and Councillor D. Leake.

24/003: To Note any Declarations of Interest

Councillor M. Hardenberg declared Declaration of Interest in item 24/011.

24/004: To Review the Parish Plan

There were no updates.

24/005: To Receive Announcements and Notices

There were no announcements or notices that had not been circulated prior to the meeting.

24/006: Public Participation

Member of public raised safety concern regarding the bridge at the back of St Andrews Church in Weston being unstable.

Action: Clerk to contact the Church to inform and enquire ownership of the bridge.

24/007: To receive reports from the Borough Council (SBC) and County Council (SCC) covering Weston with Gayton Parish

Stafford Borough Councillor K. Aspin had given an update via email prior to the meeting:

- No update regarding the asylum centre on Weston Road.
- Stafford Borough Councillor F. Beatty will be chairing the Economic Development and Planning Scrutiny committee on January 11th to discuss why the Local Plan consultation has been delayed.

No update or reports received from SCC Councillor.

24/008: To receive a report from the Village Hall Management Committee (VHMC).

Councillor G. Wray VHMC Representative gave an update to say no meeting had taken place since the last Parish Council meeting. The Post Office equipment is being collected next week and members of the VHMC members were happy for Parish Council printer to be sited at the Village Hall once the Post Office equipment has been removed.

24/009: To Receive an Update on Planning Applications.

No planning applications were discussed.

24/010: To Discuss Trees and Children's Play Area issues.

Councillor H. Hart informed Councillors of a magnolia tree which has been planted on the green and requires protection to survive. Councillors **agreed** for Councillor H. Hart to purchase a tree protector.

24/011: To Discuss Highways and Rights of Way issues.

a) To receive an update on purchase of temporary flood warning signage

Councillor H. Hart had obtained quote for two flood warning signs which totalled £131.86.

Resolved Councillor H. Hart to purchase signs.

b) To receive an update on Cherry Lane, Gayton

Councillor M. Hardenberg updated councillors with last correspondence received from Houses plus and that communication would commence with homeowners on Cherry Lane to discuss road repair.

c) To receive an update on repair of tarmac re footpath around the village green

Chair updated Councillors that the Clerk had requested three quotes for resurfacing the footpath on the Village green. Chair informed Councillors that one quote had been received and two other contractors would be visiting the site to quote on Friday 12th January 2024. Obtained quotes to be considered at Weston with Gayton's Parish Council meeting in February.

d) To discuss Weston Bank ongoing water flow issue.

Councillor H. Hart reported water flow issue on Weston Bank is ongoing.

Councillor M. Hardenburg raised concerns regarding flooding in and around Gayton.

Action: Clerk to contact SCC AMEY, SBC Councillor K. Aspin regarding ongoing water flow on Weston Bank and Gayton flooding concerns.

24/012: To Consider Finance Matters

a) To approve the monthly Statement of Accounts, Receipts and Payments

Clerk presented monthly statement of accounts which had been distributed to Councillors prior to the meeting, this was approved and signed by the Chair. Clerk also noted that an error on the previous months statement of accounts where the 'known committed expenditure for 2023/24' this had now been amended by the Clerk and is correct for this month's statement.

b) To approve the payments listed on the Statement of Accounts, Receipts, and Payments

RESOLVED that the PC approve payments listed below and included on the monthly Statement of Accounts/Receipts and Payments.

- Clerks Gross Salary December **£727.03**
- Clerks Expenses December **£28.50**
- Play Inspections – Outdoor Annual Inspection - £167.10 + VAT £33.42 = **£200.52**
- WGM Ground Maintenance December: Winter hours £600 + VAT £120 = **£720.00** (includes £72 Dog Bin Maintenance £72.00).
- Website Hosting Fees – J. Griffiths re-imburement £99.50+ VAT £19.90 = **£119.40**

24/013: To Consider Items of Correspondence Received During the Previous Month.

- i) **Community Bus** - Clerk had previously distributed an email received regarding a community bus service.
- ii) **Grass mowing on behalf of SCC** – Chair informed councillors Weston with Gayton Parish Council will receive funding for an additional pre-season grass cut in March 2024 along with the annual payment towards the grass maintenance.
- iii) **Planning validated criteria** – Clerk distributed email from SBC with an updated planning validated criteria to Councillors prior to the meeting.
- iv) **Civic amenity visits** – Clerk distributed email prior to meeting with confirmed Civic amenity visits for 2024:
 - 15th June 2024 10:30am - 12:30pm at Weston Village Hall Car Park.
 - 27th July 10:00am -12:00pm at Cherry Lane, Gayton

Resolved Councillors agreed for Civic Amenity dates for 2025 to be requested by the Clerk as soon as bookings are open for January 2025 and 3rd Saturday of June 2025.

24/014: To Request Items for the Next Meeting Agenda

- Additional signatory to be approved to be added to mandate.

24/015: To Confirm the Date, Time, and Venue of next meeting.

Parish Council Meeting Tuesday 13th February 2024 at 7.30 p.m. at Weston Village Hall

J.Griffiths
Chair